

STUDENT ORGANIZATION MANUAL

The Student Organization Manual provides an overview of policies, practices, and guidelines for registered student organizations at the University of Georgia.

Last Updated 3/13/25

Registered Student Organization Overview

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+ Student Organization Definition and Benefits

+ Student Organization Requirements and Registration

+ Responsibilities of Registered Student Organizations



Resources for Registered Student Organizations

+ Engagement, Leadership, and Service
+ Involvement Network
+ Involvement Listserv
+ Student Organization Mailboxes
+ Student Organization Websites
+ Student Organization Email
+ Student Organization Listserv
+ ELS Organization Space

UGA Policies and the Code of Conduct

+ Policies Overview and Sanctions
+ Non-Discrimination and Anti-Harassment Policy
+ Hazing Policy

Financial Resources and Policies

+ University Funding
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- + Student Affairs Business Office
- + Role of Advisor with Private Financial Account
- + Fundraising

Programming and Event Planning

- + Campus Reservations
- + Event Ticket Sales
- + Film Screenings
- + Policy for Programs and Activities Serving Minors
- + International Travel
- + Freedom of Expression and Assembly

Advertising and Publicity

- + University Trademarks
- Posting Flyers

Flyers Requirements and Regulations:

- Tate Student Center and Memorial Hall:
 - Up to six 11×17 posters may be submitted from any registered student organization.
 - Poster or flyers posted in the Tate Student Center and Memorial hall must be approved by the information desk or information desk supervisor. The information desk has the right to deny any flyers, ads, brochures, etc.
 - All posters in these buildings will be posted by employees.



- Any posters that are posted without the approval of the information desk will be removed and discarded. Brochures or pamphlets may also be submitted to the information desk to be placed in brochure racks.
- Poster-sized advertisements may be placed in glass display cases as space permits.
- Interior bulletin boards: Interior bulletin boards are subject to the approval of the department overseeing the bulletin board. Boards that are specified for use by certain groups or departments are not available for general posting. Check with the department office of each building for poster approval.
- Exterior bulletin boards: Exterior bulletin boards are located at various locations around campus. Some boards may have names of campus groups on them that reserve that board for that. No advertisements may be placed on banner boards in front of the Tate Student Center, Memorial Hall, or Physics building without a reservation.
- Residence halls: Student organizations may submit up to 142 copies of a flyer to the University Housing office for posting in the residence halls.
 - Please drop off flyers two weeks in advance to ensure their hanging.
 - Any unapproved signs found posted in the UGA residence halls will be removed.
- Nothing may be posted on any surface that is not an approved bulletin board. Anything posted in these areas will be immediately removed. Organizations that violate this policy can be subject to fines and/or sanctions. This includes, but not limited to, the following:
 - Bus shelters
 - Trashcans
 - Walls
 - Railings
 - Bathroom stalls
 - Benches
 - Light posts
 - Staircases
 - Windows
 - Doors
 - Newspaper boxes
 - Cars/windshields

+ Banners

+ Bus Cards

+ No Chalking

+ Lawn Signs

+ Bulk Mailings



Resources and Relevant Policies

+ Resources and Relevant Policies

HOME UGA STUDENT AFFAIRS PRIVACY POLICIES AND CODE OF CONDUCT
SUBMIT A COMPLAINT GIVE



**Engagement, Leadership,
and Service**
Student Affairs

Engagement, Leadership, and Service

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