

Division of Student Affairs



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Services for Registered Student Organizations

Events + Entertainment

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Committees

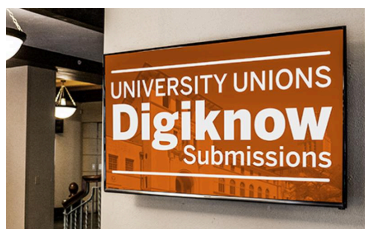
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Campus Events + Entertainment provides various services for Registered Student Organizations and University Departments. Click on the links to learn more about the free services we offer, or use the contact form if you have any questions regarding these services. Unless otherwise noted services are available only to recognized Registered Student Organizations.

Campus Events + Entertainment is located on the fourth floor of the Texas Union building.

Services for Registered Student Organizations (RSO)



DigiKnow Screens (Digital Signage or flat-screen TVs)

The University Unions provides opportunities each week (Tuesday-Monday) for Registered Student Organizations to advertise student-focused, student-produced events and activities on campus open to all UT students on the University Unions digital screen system (DigiKnow). Approved advertisements will run for 7 days. There are 12 screens located throughout the Texas Union Building (UNB), William C. Powers, Jr. Student Activity Center (WCP), Prufrock's Coffee Shop in the PCL, and the Wendy's in Jester Center.

[Get ALL the info on DigiKnow Slide Shows!](#)



Funding from the Events CoSponsorship Board (ECB)

E+E's Events CoSponsorship Board provides funding and cosponsorship support for events hosted by registered student organizations.

[Apply for ECB Funding!](#)

Locker Rental

The Texas Union houses lockers in three sizes that are available to registered student organizations for lease. These lockers are leased on a yearly basis and can be renewed annually for as long as the organization has need.

Annual Rates:

- 56" x 28" x 18" large locker — \$100 annually
- 36" x 24" x 22" medium locker — \$75 annually
- 24" x 11" x 22" small locker — \$50 annually

PLEASE NOTE: There is currently a wait list for locker space.

Contact us using the form below to inquire about locker rentals in the Texas Union.

Office Space Rental

The Union leases offices on a yearly basis to registered student organizations. Options for rental include solo or shared office space. Rates as of May 2016:

- Solo office: \$250 annually
- Shared office: \$125 annually

PLEASE NOTE: There is currently a wait list for office space.

Contact us using the form below to inquire about office space rental.

Poster Approval

The Texas Union has two bulletin boards where UT registered student organizations and University departments may post flyers and/or handbills for their events:

- Location #1 is on the second floor next to the North elevator (across from the Chick-Fil-A)
- Location #2 is on the north end of the fourth floor between the restroom and the elevator

In order to post an advertisement, you must first get it approved and stamped by the Unions Hospitality Desk, on the second floor across from Starbucks. Only UT registered student organizations and University departments may post advertisements. The posters may not contain any inappropriate material or profanity, and the name of the organization or department must be clearly visible on the advertisement. Flyers will remain hung on the bulletin boards until the event is over, and then will be promptly removed.

Any poster placed on the bulletin boards without approval, or hung elsewhere in the building, will be removed and thrown away without notice, even if posted by a UT registered student

organization or university department.

Support for RSO Services | Campus Events + Entertainment

Let us know how we can help!

Your First and Last Name

Your email address

Which E+E service is this regarding?

Poster Approval

Office Space Rental

Locker Rental

Registered Student Organization

Question or Comment:

SUBMIT

The Texas Union

Address

University Unions
2308 Whitis Ave
F4200
Austin, TX 78712

Phone

[512-475-6636](tel:512-475-6636)

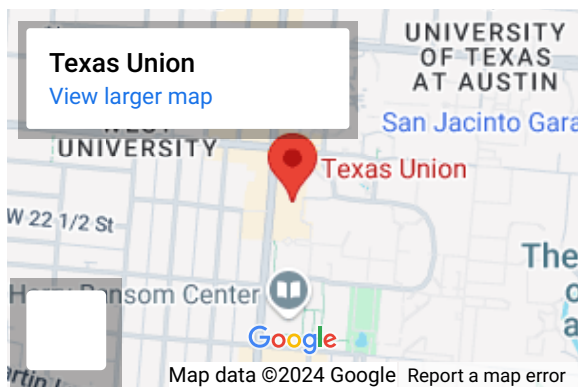
Fax

512-475-6599

Website

<https://universityunions.utexas.edu>

Google maps



Contact Info

Address

The mission of the University Unions is to enhance the student experience and to enrich campus life by providing cultural, educational, social, and recreational programs as well as related goods and services to the campus community.



[Events Calendar](#)

[Employment](#)

[Cactus Café](#)

University Unions
2308 Whitis Ave
F4200
Austin, TX 78712

Phone

[512-475-6636](tel:512-475-6636)

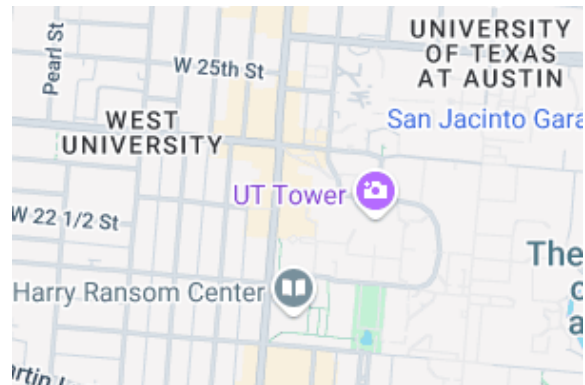
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Google maps



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