

2022-2023

# RESIDENTIAL HANDBOOK



Residence Life

UNIVERSITY OF COLORADO **BOULDER**



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## **DISCLAIMER**

*This document is intended to provide general information, but it is not intended to, nor does it, create a contract between the CU Boulder and residents. As a condition to living in CU Boulder housing, residents signed a contract. In the event of any conflict between the housing contract and this Residential Handbook, the housing contract shall control.*

## **INTRODUCTION TO THE RESIDENTIAL HANDBOOK**

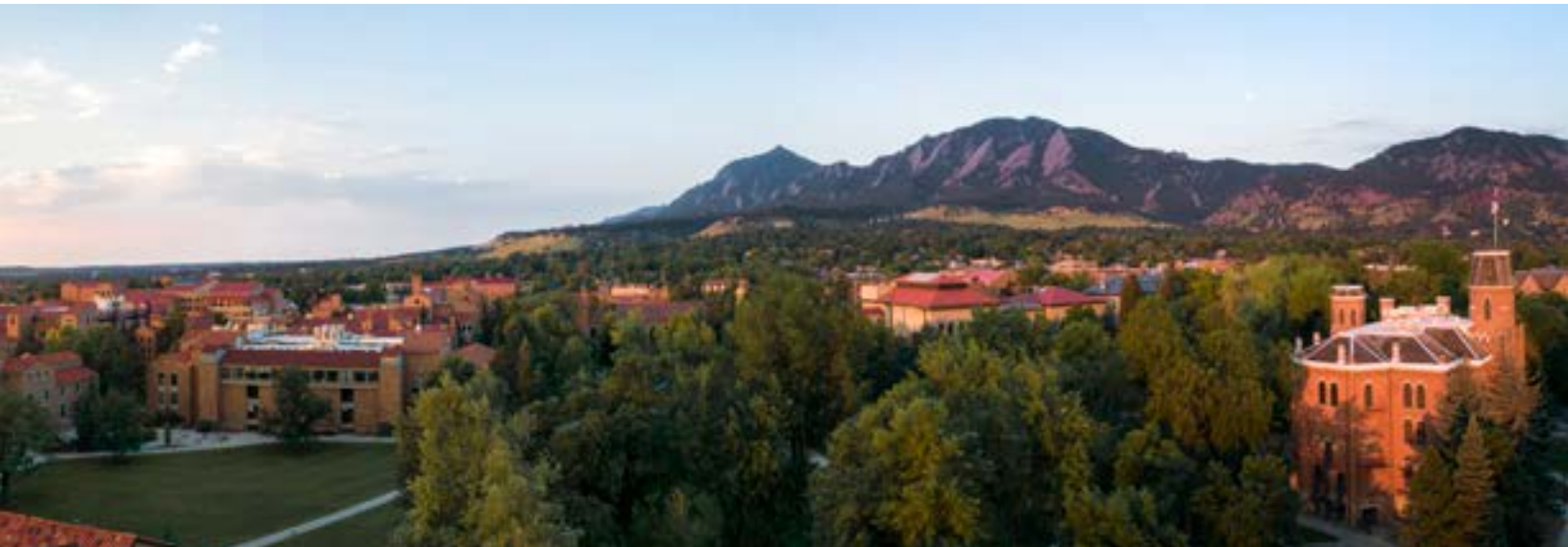
This Residential Handbook addresses important information to promote an environment conducive to learning for all members of the residential community at the University of Colorado Boulder (CU Boulder).

## **RESIDENT RESPONSIBILITY FOR COMPLIANCE**

Students living in the residence halls and apartment style halls are responsible for reading and complying with all contents of this Residential Handbook. Failure to comply can subject residents to disciplinary action under the Student Code of Conduct and CU Boulder termination of the housing contract.

## **UPDATES**

CU Boulder reserves the right to update the Residential Handbook at any time. Updates become effective after the updated Residential Handbook is posted on CU Boulder's housing website.



***“Living on campus and being a part of Residence Life provides you with some really amazing opportunities to find and create meaningful connections during your college experience.”***

## WHO WE ARE STATEMENT

*We provide holistic communities which foster inclusion and deepen the residential learning experience. Through this transformative experience, all members of our community will engage in self-exploration and gain new perspectives, thereby recognizing their impact on CU and on the greater world around them.*

## THE MODEL BUFF COMMUNITY

Our model Buff community will develop residents' commitment to learning and personal responsibility to be globally conscious members of their CU Boulder community. Residents have an opportunity to interact and build relationships that will foster learning when they engage in dialogue and reflect on their experiences with others.

Residence Life is committed to providing student spaces as avenues for growth and development. As a result, residents will explore themselves, gain new perspectives, recognize their impact on others, on CU Boulder and on the world around them.

*Our policies align with the four foundational aspects of our Residential Experience.*

### PERSONAL RESPONSIBILITY

As residents living with us, the policies address the impact of your personal behavior and the community as a whole.



### ACADEMIC RESPONSIBILITY

Our policies have been created to support your priorities as a student. These policies are intended to create environments that are conducive to learning, studying and your general well-being as a member of the community.



### COMMUNITY RESPONSIBILITY

Living within the residence halls, you have a responsibility to your community to be mindful of the impact individual actions have on the collective.



### SOCIAL JUSTICE RESPONSIBILITY

As members of the CU Boulder community, our actions not only impact the local residential community, but our actions also impact the larger campus and Boulder communities. These policies support our effort to be positive members of the greater community. Our policies align with the four foundational aspects of our Residential Experience.



## STUDENT AFFAIRS PURPOSE

Facilitate and enhance the personal growth, success, health and well-being of every student at the University of Colorado Boulder.

As members of the community, residents are expected to uphold CU Boulder standards, which include abiding by: all applicable laws; Regent Laws and Policies; CU Boulder policies and procedures; [Office of Student Conduct and Conflict Resolution's](#) Student Code of Conduct Policies and Procedures; and the Office of Institutional Equity and Compliance's Resolution Procedures. All residents are subject to the specific housing provisions detailed in the Student Code of Conduct. Below are additional policies and requirements that pertain specifically to the residence halls and Bear Creek.



## RIGHTS & RESPONSIBILITIES

Part of your role as a Buff in the community is to be aware of your rights and responsibilities and to engage in conversations with your peers and neighbors. The listed rights and responsibilities below will help create ideal communities on campus. Go Buffs!

### *Resident's Rights and Responsibilities*

**1**

You have the **RIGHT** to a safe, secure, inclusive and accessible living environment.

You have the **RESPONSIBILITY** to fully utilize all security measures provided by CU Boulder (including signing up for CU Boulder Alerts), to keep your building and room secure and to prevent strangers from accessing the building.

**2**

You have the **RIGHT** to sleep and study in a reasonably quiet bedroom space.

You have the **RESPONSIBILITY** to observe the courtesy hours policy and comply with reasonable requests.



**3**

You have the **RIGHT** to privacy, the reasonable use of your room in terms of space and time and to set expectations with roommates regarding visitors in your room or the shared space.

You have the **RESPONSIBILITY** to let your roommate know your living preferences, including sleep, study and visitation, and to work through differences in a cooperative manner.

**4**

You have the **RIGHT** to choose how to spend your free time.

You have the **RESPONSIBILITY** to know and follow CU Boulder policies, including those that pertain to alcohol and other drugs.



**5**

You have the **RIGHT** to address others' behavior that infringes on your rights.

You have the **RESPONSIBILITY** to examine your own behavior when addressed by others and work towards resolving conflicts.

# 6

You have the **RIGHT** to reasonable assistance from Residence Life staff or other CU Boulder staff.

You have the **RESPONSIBILITY** to notify staff of an issue in a timely manner and cooperate while they work with you to respond.

# 7

You have the **RIGHT** to propose policy changes and projects that may affect on-campus housing.

You have the **RESPONSIBILITY** to consult with Residence Hall Association (RHA) about the proposal process and follow the proposal process, as managed by RHA.

# 8

You have the **RIGHT** to be your authentic self.

You have the **RESPONSIBILITY** to respect others and treat them the way they want to be treated.

# 9

You have the **RIGHT** to due process in the event that you are accused of misconduct by Student Conduct & Conflict Resolution.

You have the **RESPONSIBILITY** to respond in a timely manner to an inquiry by a CU Boulder official concerning your conduct.



# 10

You have the **RIGHT** to be informed of the policies that apply to your conduct.

You have the **RESPONSIBILITY** to educate yourself on the policies that apply to your conduct.

For the full student code of conduct and explanation of the conduct process, go to the [Office of Student Conduct & Conflict Resolution website](#).

## ALCOHOL & OTHER DRUGS

In accordance with applicable law, the use of alcohol by underage residents, the use of marijuana, and the use of illegal drugs, is not permitted in any of our communities. The legal drinking age in Colorado is 21.



- Only residents who are 21 years of age or over may possess and consume alcohol in their assigned space.
- Collecting and/or displaying empty alcohol containers is not permitted, regardless of age.
- Playing drinking games are prohibited in the residential communities. Drinking games are also prohibited if residents use water instead of alcohol (ex. Water Pong instead of Beer Pong).
- For information on the Amnesty Policy, please visit the Office of Student Conduct and Conflict Resolution website and review the Student Code of Conduct. Drinking by underage residents and guests is prohibited and a violation of state law.

*“Drinking by underage residents and guests is prohibited and a violation of state law.”*

### RESIDENTS OVER 21

In our community, residents of legal age may possess and consume alcoholic beverages only in their assigned space with the door closed.

- It is illegal for those of legal age to purchase or otherwise provide alcoholic beverages for those under 21 years of age. Residents who are 21 years old and have a roommate(s) under 21 must make sure that their alcohol is not accessible to their roommate(s). When residents who are at least 21 years old are transporting alcohol in and around the community, alcohol containers may not be visible and must be closed.
- Bulk dispensers (kegs, taps, beer bong, shot skis, etc.) full or empty may not be brought into the community or housing.
- Alcoholic beverages are not permitted in public areas of the community.



***The possession, use, sale, manufacture or distribution of marijuana and other drugs and their paraphernalia is not permitted on campus and violates federal law, regardless of age and in compliance with the Drug-Free Schools and Communities Act. This prohibition applies regardless of whether the resident complies with state recreational use laws.***

### **MEDICAL MARIJUANA**

Possession of a Medical Marijuana Registry identification card, regardless of state issued, does not authorize a resident to possess, use or distribute marijuana in any on campus housing or CU Boulder property. Residents who receive Medical Marijuana Registry identification may submit a petition to be released from their contract. The petition is available in the [MyCULiving portal](#).

For more information, please email [studenthousing@colorado.edu](mailto:studenthousing@colorado.edu).



### **MISUSE OF LEGAL SUBSTANCES**

Various substances, even if legal, can have a dangerous or negative impact on an individual and the community in regard to health and academic success. Inhaling or ingesting a substance (including but not limited to nitrous oxide, glue, paint, gasoline, solvent, etc.) or using the substance other than for its intended purpose is a violation of the Student Code of Conduct CU Boulder policy and is prohibited. Use of prescription drugs other than by the person to whom the drug is prescribed and not in accordance with the prescription is prohibited (this includes sharing drugs such as Ritalin and Adderall).

For more information about resources available surrounding alcohol and drug use, please visit Alcohol and Other Drugs Information, CAPS and/or Collegiate Recovery Center.

## BICYCLES

Bicycles may be parked in bike racks adjacent to the building or may be kept in the resident's room. It is a violation to store bikes in any other areas of the community. For example, bikes may not be parked in stairways, in front of doorways (inside or out), on rails (inside or out), in laundry areas, lounges or other common areas. No one may ride a bike inside any building. Bicycles must be registered with the [CU Bicycle Program](#). For more information on how to register a bike, please visit the Environmental Center website.

## MAIL

Mail and Packages are handled by the UPS store. Residents can find mailing address and locations at the [UPS website](#).

## CANVASSING & SOLICITATION

Students are only allowed to canvas or solicit in compliance with the procedures outlined by CUUF, in order to prevent material and substantial disruption of CU Boulder functions or activities. For the full policy please review the [Campus Use of CU Boulder Facilities](#) (CUUF) Policy and related Procedures.



### CHALKING

Residence Life reserves the right to remove chalking that does not comply with campus policies and procedures, at any time.

### FLYERS

Residence Life reserves the right to remove flyers that do not comply with campus policies, at any time.

## DELIVERIES & VENDORS

Any outside vendor including delivery or moving services for residents, must enter the building through the main lobby and make arrangements directly with the resident. All residents must meet the vendor in the main lobby by the community center front desk.

## ENTRY & ACCESS

BUILDINGS	MAIN DOOR LOCKING SCHEDULE	ALL DOOR ACCESS
All Kittredge Buildings, Willard, Libby, Cheyenne Arapaho, Baker, Williams Village North, Williams Village East	Open: 7 am-8 pm Monday-Friday 9 am-8 pm Saturday-Sunday	All doors will be accessible until 8pm via BuffOne Card (BOC) when residents will need to go through front entrance/lobby
Aden, Farrand, Sewall, Weber Hall	Open: 7 am-8 pm Monday-Friday 9 am-8 pm Saturday-Sunday	All doors will be accessible 24/7 with BOC
Stearns East, Stearns West, Darley North and Darley South, Bear Creek Building B, Hallett, Brackett, Cockerall, Crosman, Reed	24/7 Locked	All doors will be accessible 24/7 with BOC

### BALCONIES

Residents who reside in rooms with balconies are required to sign a contract through their Hall Director which outlines the appropriate use of the balcony area. Use of resident room balconies without a signed contract is prohibited. The use of balconies as a point of entry/exit from a resident room or throwing items from the balconies are prohibited.

### EXCLUSION FROM AN AREA

Under [CU Boulder's Exclusions](#) of Persons from CU Boulder Property Policy and Procedures, authorized CU Boulder officials reserve the right to exclude residents from CU Boulder property, including housing. Any person whose behavior is detrimental to the well-being of the community or is incompatible with its function as part of an educational institution may be excluded from campus. Exclusions will normally be for a specified period of time, after which they are eligible for review by CU Boulder staff. Failure to comply may result in disciplinary action and/or arrest.

### LOST & FOUND POLICY

Residence Life reserves the right but not the obligation to take reasonable action to identify owners of abandoned property. While housing is open, items found and not claimed within 30 days will be donated or otherwise disposed of. Items found after closing will be held for 10 days—an attempt will be made to contact residents if possible to determine if items should be held for resident pickup or donated/disposed of.

## **ROOM ENTRY**

CU Boulder staff may enter and inspect a resident's room/suite/apartment at any time with or without notice when necessary to ensure the safety of residents, to protect and maintain CU Boulder property, to maintain environmental health and safety, and/or to facilitate the maintenance of discipline and promote an educational atmosphere. In addition, authorized personnel of CU Boulder are permitted to enter the premises at reasonable hours and in a reasonable manner for the purpose of facility inspection, maintenance, project upgrades and repairs. CU Boulder Staff may remove from CU Boulder Housing any prohibited items or items that pose a health or safety threat and/or are illegal.

## **UNAUTHORIZED ENTRY**

Accessing restricted areas such as maintenance rooms or corridors, climbing on roofs, scaling or rappelling outside walls, and using windows as entrances or exits is prohibited.

# **FIRE SAFETY**

## **FIRE ALARM SYSTEMS AND EQUIPMENT**

Tampering with, removing, or misusing fire safety equipment such as fire extinguishers, fire alarms, smoke detectors (including batteries), fire evacuation route instructions, sprinklers, firefighting equipment and exit signs are prohibited. Hanging items from sprinklers or pipes is prohibited.

## **FIRE DRILLS**

Fire drills are held periodically during the academic year. In the event of a fire drill, all residents inside the building must evacuate the building immediately. Residents failing to leave the building during a fire drill are subject to disciplinary action. Emergency procedures are provided by Residence Life; it is the resident's responsibility to become familiar with the procedures. If a resident is aware of an actual fire, the resident should immediately report it to a staff member and/or the Fire Department directly so the fire can be addressed promptly. In the event of an emergency, residents should call 911.

## **FIRE HAZARDS**

It is each resident's responsibility not to have furnishings or equipment in their room that creates fire and safety hazards. Residents are prohibited from hanging items from ceilings and doorways, and no items may be fixed to windows, such as posters, post-it notes, flyers, or similar materials. CU Boulder staff reserve the right to ask students to remove any decorations from walls, doors, windows, floors, etc. Residents are not allowed to plug extension cord into another extension cord also known as "daisy chaining". Failure to comply with such a request will be considered a violation of the policy. Additionally, residents are expected to use CU Boulder provided microwaves and ovens, including those in community kitchens, in a manner that does not endanger other residents and the community.

## **FURNITURE**

Residents must keep furniture provided by CU Boulder in their rooms. It is the resident's responsibility to ensure furniture is present and accounted for. The resident may be charged if any furniture provided by CU Boulder is missing or damaged. It is against housing policy to move CU Boulder provided furniture from common areas. Only authorized CU Boulder staff may remove CU Boulder provided furniture from rooms or buildings.

## **GAMBLING & RUNNING A BUSINESS**

The use of any CU Boulder facilities, including resident rooms in the residence halls or apartment style hall, for the running or promotion of a business for personal or corporate profit is not permitted. Gambling is prohibited in University Housing.

## **HALL CLOSING**

Residents are expected to move out by noon, on the last day of the available period of occupancy as provided by CU Boulder. If the resident is moving out before the last day of the available period of occupancy, the resident must contact University Housing to ensure proper check out. Apartment style halls, generally do not close during fall, winter, or spring break.

If closing coincides with any exam period, it is important that the academic environment be maintained. During closing, residents must comply with Quiet Hours and any other behaviors and conduct violations that disrupt the academic environment will be addressed promptly. This is to ensure that buildings maintain a healthy study environment.

- Residents are expected to checkout by CU Boulder's last date of available occupancy. Requests for extensions will not be approved.
- The closing process will be shared by Residence Life staff when the time approaches the last day of available occupancy.
- The most up-to-date closing information can be found on the [housing website](#), and reminder emails are sent as the closing date approaches.

## **HALL, FLOOR & COMMUNITY MEETINGS**

The first floor meeting is where residents can get to know their Resident Advisor (RA) and neighbors. This will also be a time where residents work with their floor community to set community expectations for each other. Residents are responsible for all information covered and it is in their best interest to attend these meetings.

## HYPODERMIC SYRINGE & NEEDLE DISPOSAL

Any CU Boulder residents using hypodermic syringes and needles will be responsible for proper disposal of these objects in “sharps containers,” which may be obtained from [Medical Services](#).

## INDOOR/OUTDOOR ACTIVITIES

### BICYCLING, SKATING, SCOOTERING, AND SKATEBOARDING

Is not permitted in any housing community on campus and is only permitted on areas of campus without signage prohibiting usage.

### SPORTS GAMES IN HALLWAY

Any physical sporting activity (ball sports, water balloon toss, running game, Nerf® guns and squirt guns) is not permitted in housing due to the potential of property damage and disturbance to other residents.

***Property damage to CU Boulder buildings or property may result in student conduct charges.***

### SLACKLINING & HAMMOCKS

Slacklining is an activity in which the participant walks on a span of nylon climbing or slacklining webbing, positioned horizontally with the ground below and securely anchored at two fixed points. Hammocks consist of a swinging couch or bed made of net or cloth, typically tied between two poles or trees. Slacklining and hammocks are permitted only in accordance with the Campus Use of CU Boulder Facilities Procedures.

## IDENTIFICATION

All persons present on CU Boulder property must carry identification and present it to CU Boulder officials upon request. Residents must carry their Buff OneCard at all times while on the CU Boulder campus. Residents must report lost or stolen Buff OneCards promptly to the Buff OneCard office.

- Providing false identification (government issued identification or Buff OneCard) is prohibited.
- It is a violation of the housing policy to lend or trade Buff OneCards.

## MOTORIZED VEHICLES

Motorcycles, scooters, mopeds, hover boards, motorized boarding, etc., are to be parked only in reserved areas in accordance with CU Boulder requirements. They may not be taken into, or stored in, any building. If found inside, they will be removed at the owner's expense. Driving on sidewalks, bike paths, service drives, fields and grounds is prohibited. All use must follow any CU Boulder and City of Boulder policies or ordinances.

## **NOISE & QUIET HOURS POLICY**

Residents must be aware of their noise levels in their rooms, bathrooms, common spaces, and outside of the building (including courtyards and surrounding areas) and demonstrate respect for those in the surrounding community.

### **TIME FRAME**

***Courtesy Hours:*** 24 Hours a day

***Quiet Hours:***

Sunday - Thursday, 10:00 pm - 8:00 am

Friday - Saturday, Midnight - 8:00 am

### **COMMUNITY EXPECTATIONS**

- Avoid playing amplified sound or holding loud conversations in your room, especially after quiet hours.
- Avoid hosting large groups of friends in our room where it can become difficult to control the volume of your voices.
- Avoid leaving the room with the amplified sound on, this includes speakers, television, or alarms.
- Avoid holding loud phone conversations in hallways.
- Avoid playing loud music or having loud conversations in bathrooms.
- Avoid leaving alarm clocks turned on when going away for weekends or vacation periods.
- Avoid yelling out windows and in common areas.
- Avoid playing musical instruments (or amplified sounds) in your room and in common areas.

Instruments can be played in designated common spaces and practice room in academic buildings.

- Devices found to be the source of noise may be temporarily confiscated by Residence Life staff.

### **COMMUNITY IMPACT**

If noise is bothering community members on the floor, wing or in the building, it is too loud. If the noise can be heard three doors away, or on the floor above or below yours, whether the doors are open or not, it is too loud.

### **COMMUNITY RESPONSIBILITY**

Noise is difficult to assess and a certain amount of subjectivity is almost certain to exist. Community members are encouraged to ask others to be considerate and adjust their noise levels at any time.

- Enforcing quiet and courtesy hours is the responsibility of everyone in the community. Those who are having an issue with noise should confront the situation and let the offender know their noise is creating a disturbance.

### **COURTESY HOURS**

Courtesy Hours are in place to ensure that our communities remain respectful and conducive to academic success. Residents and guests are expected to comply with courtesy hours to always be considerate of volume and to comply with any reasonable requests to lower their volume 24 hours a day. A reasonable request can be made at any time when a resident's ability to focus, rest, or complete an important task are inhibited by another resident's (or their guest's) noise.

## FINALS WEEK 24-HOUR QUIET HOURS

During the time period around final exams, 24-hour quiet hours will be enforced to ensure a quiet, productive, and respectful academic environment for all residents. Finals Week 24-Hour Quiet Hours start the day before Reading Day at 8pm and end on Graduation Day at 8 am.

- Noncompliance with these requests may require intervention from Residence Life staff, and lead to a potential conduct violation.

## RESIDENT INJURY & ILLNESS

Residence Life reserves the right to request medical assistance (including an ambulance) on a resident's behalf, should it be deemed necessary. It is the University's policy not to (personally) transport injured or sick individuals. Medical care providers are instructed to bill the cost of their services to the resident, or their health insurance. CU Boulder is not responsible or liable for payment of medical bills that may be a result of injury or illness while residents reside in CU Boulder housing.

## RESIDENT RESPONSIBILITY

Residents are responsible and accountable for their behavior and for the choices they make as members of the CU Boulder housing community. Residents must not engage in behaviors that are illegal or could endanger themselves or disrupt others in the community, including self-harming behaviors. Residents who are present in a resident room, community space or at a Residence Life function where a policy violation is occurring, are encouraged to leave the room and/or area immediately and report the violation to Residence Life staff.

## PEST CONTROL & PESTICIDES

Students may not use any pesticides in University Housing. Housing & Dining will respond to any reports of pests, including roaches, bedbugs, mice, or any other insect or vermin, in University Housing. CU Boulder reserves the right for its staff and other representatives to enter and treat any living space for pest control and management. Regular pest control measures include inspections, structural and housekeeping controls, and material treatments as needed. To report a pest sighting, Students must contact Housing Facilities Services as soon as possible at 303-735-5555.



## PETS & SERVICE ANIMALS

No pets or wild animals may be brought into the building. Only non-dangerous aquatic life (fish and small turtles) that live fully submerged in water are permitted in an aquarium no larger than 10 gallons in residence halls or 30 gallons in Bear Creek.

For students approved to have an Assistance Animal in the halls, Disability Services will share Assistance Animal Care Expectations. Students are expected to comply with all expectations included in this document and will be held accountable for any violations.

For information about Service & Assistance Animals, please visit [Disability Services](#).



## PROHIBITED ITEMS

The following items are prohibited within the communities due to open flame, fire risk, safety concern, or interference with CU Boulder equipment. If any of these articles are found to be in a resident space, the resident(s) will be requested to remove it from the building immediately. Residents will be held financially and contractually responsible for damages incurred as a result of possession or use of prohibited items. Residence Life staff reserves the right to confiscate any item they find poses a risk to the safety of the campus & residential community and prohibit or request the removal of additional items on case-by-case basis as well.

- Candles (even if meant for display only)
- Incense
- All alcohol and marijuana paraphernalia including but not limited to: bongs, shotskis, and funnels
- Hookahs
- Fabric, tapestries, flags, banners, or curtains exceeding 16 square feet, excluding CU Boulder issued curtains, are prohibited. No more than 50% of the residential room wall space may be covered, not including ceiling space.
- Halogen lamps
- Lava lamps
- Hover boards
- Bean bag chairs/furniture (Love Sac® chairs are permitted)
- Space heaters (unless provided by CU Boulder)
- Use of chemicals outside of its intended use
- Gasoline
- Camping stoves/grills, fuel and charcoal starter
- Blowtorches
- Open flame
- Live trees
- Cooking appliances with the exception of coffee machines (spaces with kitchens are exempted from this policy)
- Portable heaters
- Sun lamps
- Broadcasting equipment that interferes with CU Boulder equipment
- Outside antennas or satellite dishes
- Air conditioners
- Personal refrigerators
- Fireworks
- Other appliances that require more than a nominal amount of electricity
- Non-UL approved electronics
- Motorized bikes, scooters and skateboards
- E-cigarettes
- Weapons- see below for definition
- Personal Wi-Fi access points and routers
- Drones

## PROHIBITED ROOM DECORATIONS

Decorative materials or displays must not obstruct doorways, corridors, stairways or other passageways, and must not obscure exit signs or obstruct access to fire protection equipment or building service equipment.

- Combustible decorative materials including wood, textile and synthetics must be flame-resistant or fire-retardant treated if used in CU Boulder housing. The resident should retain proof of treatment on labels and/or packages.
- Holiday Lights, unless miniature and UL listed
- Natural leaves
- Corn stalks
- Hay
- Cotton batting
- Evergreen or cedar branches
- Natural trees
- Decorative branches or wreaths
- Command Strips and adhesive light strips are not prohibited but can cause damage to room walls and should be used with caution to avoid being charged for paint repair upon move-out.

### CONFISCATED ITEMS

Prohibited items may be confiscated by CU Boulder university staff. Items that are eligible for return can be retrieved by contacting the Residence Life Staff.

## SEX OFFENDERS

If it comes to CU Boulder's attention that Student is a registered sex offender, CU Boulder will determine whether the Student is eligible to live in University Housing. If permitted to live in University Housing, Student must comply with registration requirements mandated by state law, as well as register with the University of Colorado Boulder Police Department ("CUPD"). If Student is convicted of a sex offense while living in University Housing, Student must notify the Director of Housing Administration, or designee, of such conviction and CU Boulder will determine whether Student remains eligible to remain in University Housing or whether to terminate this contract. If permitted to remain in University Housing, Student must comply with any applicable sex offender registration requirements, including registering with CUPD.

## RESIDENCE ROOMS

Alterations to any residence halls or apartment style hall property and/or the semi-permanent installation of residents' personal property are prohibited. This includes nailing fixtures to walls, windows, floors, ceilings or furniture; drilling holes or affixing decals. Tampering with or altering electrical wiring is prohibited.

### ROOM DECORATIONS

All decorations must be 18 inches or more from sprinklers and no items are permitted to be hung from sprinkler pipes.

- CU Boulder staff reserve the right to ask students to remove any decorations from walls, doors, windows, floors, etc. Failure to comply with such a request will be considered a violation of the Code of Conduct. Total wall/door coverage may be considered an act of vandalism or may create a fire hazard.
- Easily-removable Velcro strips or command hooks are permitted. Upon moving out, residents may leave these hooks in place in the room as long as they are in good condition.

### RENTERS/ HOMEOWNERS INSURANCE

CU Boulder is not responsible for any damage to personal items. Homeowners or renters insurance is expected for students living on campus. Renters insurance is available through [GradGuard](#).

### ROOM CLEANLINESS

Residents are expected to maintain their room/apartments in a clean and orderly condition. Cleanliness is defined as free from dirt, stains, contaminants, impurities, excessive clutter, bodily fluids, trash and food waste.

- Limited cleaning equipment/supplies are available from the community center/front desk in each hall.
- Residents should recycle and compost when possible.
- Residence Life reserves the right to conduct health and safety inspections and enforce cleanliness expectations.
- All personal trash must be disposed of properly in CU Boulder dumpsters and recycling containers. Leaving any personal trash in bathrooms, lounges, stairwells, hallways, or other common spaces will be considered a policy violation.

## **ROOM DOORS**

For fire safety reasons, residents can cover no more than 25% of the outside of their room door. All items affixed to the door must not damage or impede the use of the door.

- CU Boulder staff reserve the right to ask students to remove any materials from the residence hall structure, including walls, doors, windows, floors, etc.
- White boards and door-mounted bulletin boards are provided by CU Boulder in some spaces as a tool to disseminate information and build community. These boards are property of CU Boulder, and CU Boulder staff will erase or remove, and photograph content that violates the student code of conduct, Residence Life policies, and/or the CU Boulder's discrimination and harassment policies. All policy violations will be reported to either Student Conduct or OIEC.

## **ROOMMATE AGREEMENT**

Roommates are required to complete a roommate agreement within one week of moving into their space.

1. You and your roommate(s) will engage in dialogue that will determine how the room will be used and how you will mediate conflicts in a shared space.
2. Each resident agrees to conduct themselves in a manner that is conducive for fellow residents to study, live and sleep.
3. Residents are expected to report uncivil treatment of others, vandalism and other violations of their roommate agreement.
4. Residents will work with Residence Life Staff if further assistance is needed.
5. If you get a new roommate you will need to complete a new roommate agreement.
6. Roommate agreements can be revisited at any time.

## **WINDOWS**

Residence Life prohibits the use of windows as entrances or exits as well as throwing items from or into windows. Additionally, CU Boulder staff reserves the right to ask students to remove any materials from residence hall windows such as sticky notes, posters, or paint.

Students are prohibited from tampering with windows, screens, glass, window stoppers, and any other window infrastructure.

In anticipation of below-freezing temperatures, CU Boulder expects students to close their windows to prevent damage to water pipes and other infrastructure. CU Boulder staff reserve the right to enter rooms to close windows to prevent damage. Additionally, students are expected to close their room windows when leaving campus for an extended period of time such as break periods.

## RESTROOM POLICY

The University of Colorado Boulder seeks to create an inclusive campus, supporting those who have been historically excluded. One aspect of creating this environment is providing safe, accessible, and inclusive restroom facilities.

In keeping with the University's efforts to stop any form of protected-class discrimination against gender identity and gender expression, Residence Life and Housing allows individuals to use the restroom that corresponds to their gender identity and gender expression. Use of restrooms that do not correspond with your own gender identity or gender expression is prohibited.

Communal restroom facilities will have posted signage when the facility is closed for cleaning. Please do not use the communal facilities during this time. Shower stalls and toilet stalls are designated for single use only. You may not prevent access to a suite-style restroom when the restroom is not in use.

No individual may be filmed, recorded, or photographed without consent in residence hall restrooms. Consent must be clearly established through words or actions. A person who does not want to consent is not required to object.

To request additional accommodations, requests may be made through Disability Services. For more information: [colorado.edu/disabilityservices/housing-accommodations](https://colorado.edu/disabilityservices/housing-accommodations)

## WI-FI ROUTERS

No personal Wi-Fi access points or routers are allowed to be connected to the campus network. For additional information about the wireless policy, please visit the [Office of Information Technology website](#).

## SAFETY & SECURITY

The security of residential communities is important to maintain a welcoming and safe environment. For more information on safety and security within the community and surrounding areas, please visit the [housing and dining website](#) and/or the [CUPD website](#).

## **SMOKE FREE CAMPUS**

The use of smoking products of any sort shall be prohibited on all CU Boulder -owned and operated campus grounds both indoors and outdoors. “Smoking,” as used in this policy, means smoking any substance, including but not limited to; tobacco, cloves or marijuana. “Smoking Products” include, but are not limited to; all cigarette products (cigarettes, bidis, kreteks, e-cigarettes, juuls, etc.) and all smoke-producing products (cigars, pipes, hookahs, vaporizers, etc).

For more information about the Smoke Free Policy please visit our [Smoke Free Campus website](#).

## **THEFT**

Theft, including but not limited to, possessing property known to be stolen, and taking property of another without consent, even with an intent to return the property, is prohibited. This policy also covers items taken from the following areas:

- Laundry room
- Resident room, apartment, and community spaces
- Dining center

## **VANDALISM & RESPECT FOR RESIDENTIAL PROPERTY**

Vandalism is the act of tampering with or causing damage to CU Boulder property or the property of another person. Examples of vandalism can include tearing down community bulletin boards, defacing surfaces, tampering with or damaging university elevators, fire extinguishers, walls, ceilings, signage, bathroom fixtures, furniture, doors, etc. Vandalism is prohibited and is a violation of the Student Code of Conduct. Property damage to CU Boulder buildings and property may result in student conduct restitution charges.

We strive to create safe and welcoming communities and vandalism negatively impacts everyone’s experiencing living on campus. Holding those who vandalize accountable is a responsibility of all community members including professional staff and residential students.

Additionally, residents are not allowed to hang onto or swing from pipes and other ceiling, wall, or exterior building fixtures.

## **WEAPONS**

Residents are prohibited from bringing, carrying, or keeping any weapon or firearm in CU Boulder Housing, including any handgun(s) carried in accordance with the Colorado Concealed Carry Act. The term “weapon” applies to any item which in the manner it is used or intended to be used is capable of producing, or causing in persons the fear of, bodily injury or death. Examples of such items include but are not limited to: real or simulated firearms (e.g. stun guns or Tasers); pocket knives/knives or other bladed items (e.g., swords, sabers, spears); striking devices (e.g., bludgeons, clubs, canes, wooden swords, nunchakus) and replicas or likenesses of such devices. Kitchen knives for food preparation in apartment style halls are permitted.

## **GUEST POLICY**

### **GUESTS**

Guests are defined as anyone not assigned to a residential room, suite, or apartment. This may include friends, family members, or other persons related to or affiliated in any way with the resident.

- Residents are responsible for the behavior of their guests, including other students or non-students and must inform them of CU Boulder policies. Residents are not permitted to host any individual who has an active trespass restriction prohibiting entry into University owned or operated property.
- It is expected that roommates discuss their preferences with respect to all visitation in the room/apartment. Visitation of one roommate should not infringe on the rights of other roommates. Resident rooms/apartments are to be occupied only by those assigned to the room/apartment by University Housing and are not to be occupied by or loaned to other residents or non-residents.
- Guests must be escorted (e.g., to and from restrooms and lounges) by the host resident(s) at all times.

### **OVERNIGHT GUESTS**

Overnight guests are allowed only with the consent of other roommates, and are restricted to a maximum three (3) day stay at any one time and no more than a total of six (6) nights of overnight stays per month. Overnight guests are not permitted, regardless of roommate consent, during final exam periods or the weekend preceding final exams. Exceptions must be approved with building professional staff members.

### **USE OF COMMON AREAS**

- Lounges and other common areas of the building are provided for the use of residents. These areas are only intended for use by CU Boulder students and approved Center for Student Involvement clubs and organizations. Furniture may not be moved to a different location or resident room for any reason, unless approved by Residence Life Staff. Spaces are reserved or closed on a case-by-case basis by CU Boulder staff. Residence Life departmental activities will have the first priority for the scheduling of facilities.
- Residents may not loiter in a lobby that they are not assigned to.

## **HEALTH AND SAFETY REQUIREMENTS TO MITIGATE COMMUNICABLE DISEASES, INCLUDING COVID-19**

With respect to the COVID-19 Pandemic and any other similar outbreaks, epidemics or pandemics that may occur in the future, CU Boulder will adhere to all applicable requirements of the Centers for Disease Control and Prevention (CDC), the Colorado Department of Public Health and Environment (CDPHE), and Boulder County Public Health (BCPH) in order to mitigate risks and spread of communicable disease. Residents shall be fully responsible for complying with all governmental and public health restrictions, regulations and guidance, and with the COVID-19 Policies as well as any other rules and regulations established by University Housing or CU Boulder.

Precautions may include, but are not limited to, compliance with the following: the use of facial coverings, limitations on guest/visitor access, the limitation of gathering size, and physical distancing guidelines. As the same may be applied to all other Pandemics, if a Resident has symptoms commonly associated with COVID-19 (symptoms of which are listed on the Center for Disease Control and Prevention website) or is asymptomatic but suspected of having been exposed to COVID-19 or other communicable disease, Resident shall comply with any quarantine or isolation requirements CU Boulder may impose, which may include relocation. At the University's request or as otherwise determined medically prudent or necessary, Resident shall cooperate with the University and make arrangements to relocate to other Premises off campus. Resident shall be responsible for locating alternative premises and for determining when Resident is in need of medical care and supervision. In no event shall the University be responsible for supervising or providing alternative housing options to any Resident who is suspected or confirmed of having COVID-19 or any other infectious disease.

Residents who are asked to self-isolate or quarantine by a health professional, must comply. Student violations are subject to disciplinary action under the Student Code of Conduct and potential termination or suspension of the housing contract.

### **PERSONAL AND AREA HYGIENE**

When residents are on campus, good personal and area hygiene practices should be followed, including:

- Wash hands frequently with soap and water, or use hand sanitizer, collectively referred to as "hand hygiene."
- Keep living space clean; disinfect it daily, especially if you leave the space.
- Avoid touching your eyes, nose and mouth.
- Cover your mouth and nose with a tissue when coughing or sneezing, or use the inside of your elbow. Discard the tissue immediately.
- Pay attention to your health, observe any symptoms you may have, and be aware of reporting mechanisms if you become ill.

## **CLEANING AND DISINFECTING YOUR LIVING SPACE**

Ensure cleaning of laundry and assigned space regularly cleaned. Those in spaces with common areas, bathrooms, sinks, etc. should keep those spaces clean as well. Some things to pay close attention to when cleaning include:

- Phones, laptop keyboard, and mousepad
- Microfridge door handles
- Sink Faucets (if living in a space with private bathroom or sink in room)
- Door handles

## **CLOTH FACE COVERS**

Cloth face covers are simple cloth face coverings that slow the spread of a virus.

Cloth face masks slow the spread of viruses like COVID-19 transmission from pre-symptomatic and asymptomatic individuals who may have the virus (and do not know it) to others, in other words, source control.

## **ENCOURAGED SOCIAL DISTANCING**

To assist with efforts of not spreading the virus, large gatherings and crowded places must be avoided. Examples of social distancing requirements are as follows:

- Maintain 6-foot distance from others to reduce the chance of contact with those unknowingly carrying the infection
- When moving between floors, rooms, buildings, etc. maintain a 6-foot distance
- When static (e.g., sitting at a table in a study room, at the community center front desk), maintain a 6-foot radius in all directions.
- Limit the number of people in an area. There will need to be fewer people in any building community spaces, lobbies, classroom, etc. [CB1]

For additional information and helpful tips, the following resources are available:

[Centers for Disease Control and Prevention](#)

[Colorado Department of Public Health and Environment](#)

[Boulder County Public Health](#)





## Residence Life

UNIVERSITY OF COLORADO **BOULDER**